



Alderley Edge Community Primary School

School Council Minutes

Wednesday 19th September 2018

PRESENT

Mrs Walsh	Amelie (Y4)	Faris (y2)
Amy (y6)	Rory (y4)	Bobby (y1)
Ben (y6)	Hannah (y3)	Olivia (y1)
Kohl (y5)	Jack (Y3)	
Daisy (y6)	Amelia (y2)	

Focus of Meeting – Children’s voice

- 1) Mrs Walsh explained how the School Council is the voice of the children at our school and that School Councillors have an important job to help Mrs Walsh and the teachers know what the children are thinking and feeling. They can offer opinions that might help make decisions for the school.
- 2) **Class Council Book** - Mrs Walsh asked each class to make a School Council book to record minutes from class meeting so they can be shared at school council. Each class to have its own book that can be decorated accordingly.
- 3) **PTA Winter Hats** – the PTA would like to sell winter hats with the school logo on similar to the summer caps. School Council voted on which style they preferred.
 - i. Woollen cap with no turn-up - 1 vote
 - ii. Woollen cap with turn-up – 11 votes

Mrs Walsh will inform the PTA of the children’s preferred option

- 4) **Child Friendly Policies** - School has lots of policies that tell the Governors, staff and parents how to do things at school and how to make sure the school is well run and the children are safe. These policies are all written by adults for adults. There are some policies that the children would benefit from having access to and being able to read and understand. Mrs Walsh has asked the School Councillors to work with their teachers and a couple of other children to write child-friendly policies for our school.
 - o Safeguarding Policy – Year 6
 - o Behaviour Policy – Year 5
 - o Attendance Policy – Year 4
 - o Healthy Eating Policy – Year 3
 - o Participating in PE – School Games Makers



Guidance for writing a child-friendly policy

- Look at examples that have already been written for other schools (some were shared at the meeting and are available on line)
 - Change, adapt, edit and update to suit our school
 - Make sure it is in child friendly language, is clear and easy to understand
 - No more than 2 sides of A4
 - Type it so that it can be copy and pasted if needed
 - Add pictures
 - Have a draft ready for the next School Council meeting so it can be shared and discussed
5. **Voice of the School** – at each meeting Mrs Walsh will listen and discuss from each class one thing that the children in each year group thinks is working well and one thing that would make our school even better.

Action for School Councillors for next meeting

- Class Council Book
- Draft of child friendly policy (years 3 – 6)
- Class council meeting
 - Share minutes
 - Share draft policy and seek opinions from friends
 - **One** thing that is great about our school
 - **One** thing that would make our school even better

Next meeting – 5th December @ 1.30pm

cc HARD COPIES TO - All Class Councillors

cc E-COPY TO - Mrs Fox /Mrs French /Jackie Burt /All Learning Support Assistants / All MDAs /
All Teachers /All Squirrel Club Staff / Governors / School website